

Switching version setting

Switch to light version :

1. Please click on the settings icon, click [Options].

💷 Mail					٥	?
Search Mail and People	Q	⊕ New ∽		Refresh	/	🍤 Undo
Favorites		Inbox		Automatic rep Display setting	lies s	
Inbox				Manage add-i	ns	
Drafts Sent Items	2			Offline setting	s	
Deleted Items	17		_	Change theme	9	_
Archive				Options		
Internal message						
JULIK LI HAII						

2. Click 【Light version】, check 【Use the light of Outlook】, click 【Save】 and login again to apply the changes.

MailOptions						
Shortcuts	Save X Discard					
⊿ General						
My account	liaht version					
Change theme	1.9.10.0.010					
Distribution groups	Select the check box below if you want to use the light version of Outlool					
Keyboard shortcuts	Older web browsers					
Manage add-ins	Low-bandwidth connections					
Mobile devices	Accessibility needs					
Offline settings	Use the light version of Outlook Changes to this setting will take effect the next time you sign in.					
Accessibility settings						
Light version						
Region and time zone						
Text messaging						



Back to general version :

1. Click [Options].

Outlook	Type here to search Entire Mailbox V		Doptions 👔 Sign out
🚖 Mail	痻 New Message 🎦 Move 🗙 Del	ete 🛛 📷 Junk 📔	M4PM
Calendar	📍 🖂 🖉 🔲 From	Subj	iteeeived 👻 Size
Contacts			
 Deleted Items (17) Drafts [2] 			
🔄 Inbox			
📷 Junk Email			
📴 Sent Items			
Click to view all folders 😽			
Manage Folders			

Click [Outlook version], cancel [Use the light version], click [Save], and login again to apply the changes.

Outlook	Find Someone Address Book
🚖 Mail	📮 Save
Calendar	<u>+</u>
Contacts	Outlook version
Regional Settings	Select the check box below if you want to use the light version of O
Messaging	Older web browsers Low bandwidth connections
Junk Email	Accessibility needs
Calendar	
Automatic Replies	Use the light version
Outlook version	Changes to this setting will take effect the next time you sign in
Mobile Devices	
About	