



Subscribe NTU calendar in Outlook

1. Please go to the 【Office of Academic Affairs】 page on the NTU website and click on 【Academic Calendar】.

(https://www.aca.ntu.edu.tw/w/acaEN/Index)



2. Right-click $[Academic Calendar] \rightarrow [Copy link address].$

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3. Click on the icon and switch [Calendar].



4. Click [Open Calendar], then select [From internet ...].

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5. Paste the copied link address into the field, circle the selection and change "html" to "ics", then click [OK].



6. Pop up the confirmation window, click [Yes].



7. NTU calendar added successfully.

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