

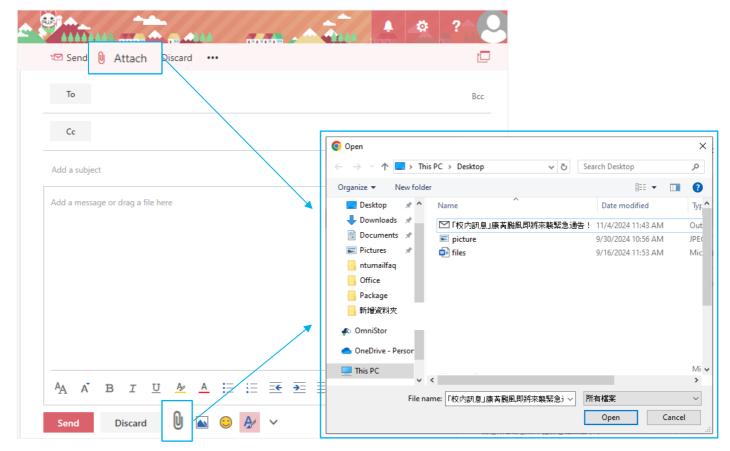
## Attach email or files

1. Please click [New].

	Mail				
Searc	h Mail and People	P	🕂 New   🗸	🏠 Mark all as read	
Favorites		Inbox	Filter	~	
^	002		校內訊息		A
	Inbox	7		8:57	AM
	Drafts	13			
	Sent Items		校內訊息		
~	Deleted Items			8:45	AM

## 2. Click 【Attach】.

Click 【Attach】 to pop out the window, select the email or files you want, then click 【Open】.





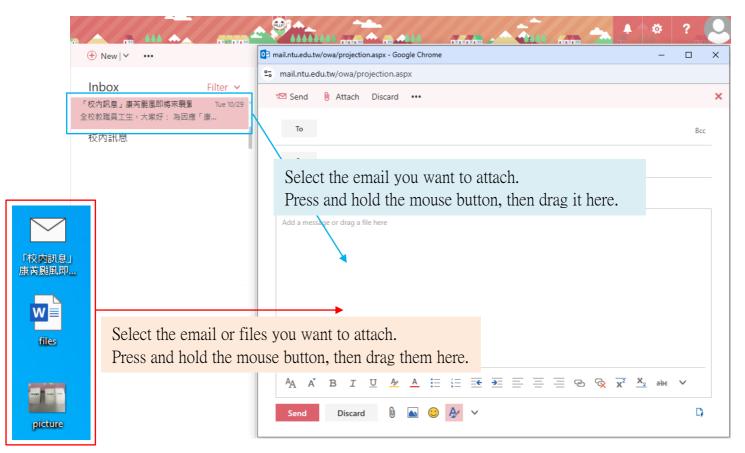
## 2. Drag email or files.

Please click the [Edit in a separate window] icon to pop out the window for easier use.

		📨 Send 🔋 Attach Discard 🚥
<b>Inbox</b> 校內訊息	Filter 🗸	To Cc
校內訊息		Add a subject
Yesterday		Add a message or drag a file here

You can drag emails from your inbox,

or you can select emails or files from your desktop.





3. The attach has been added successfully.

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