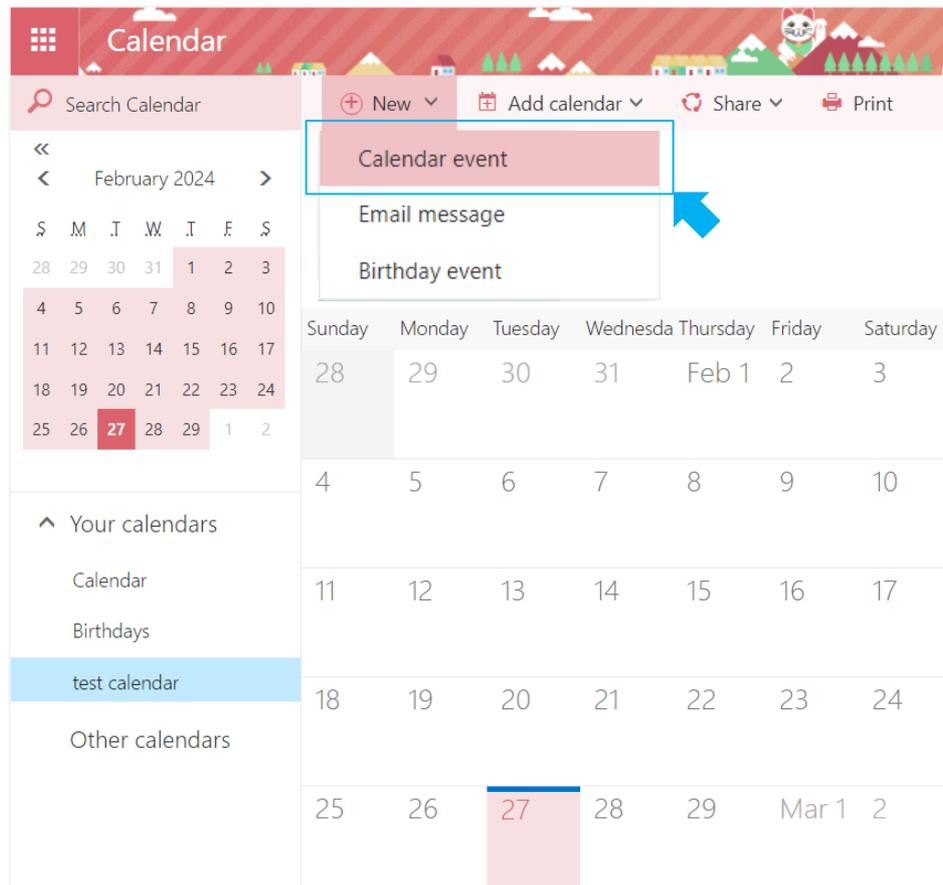
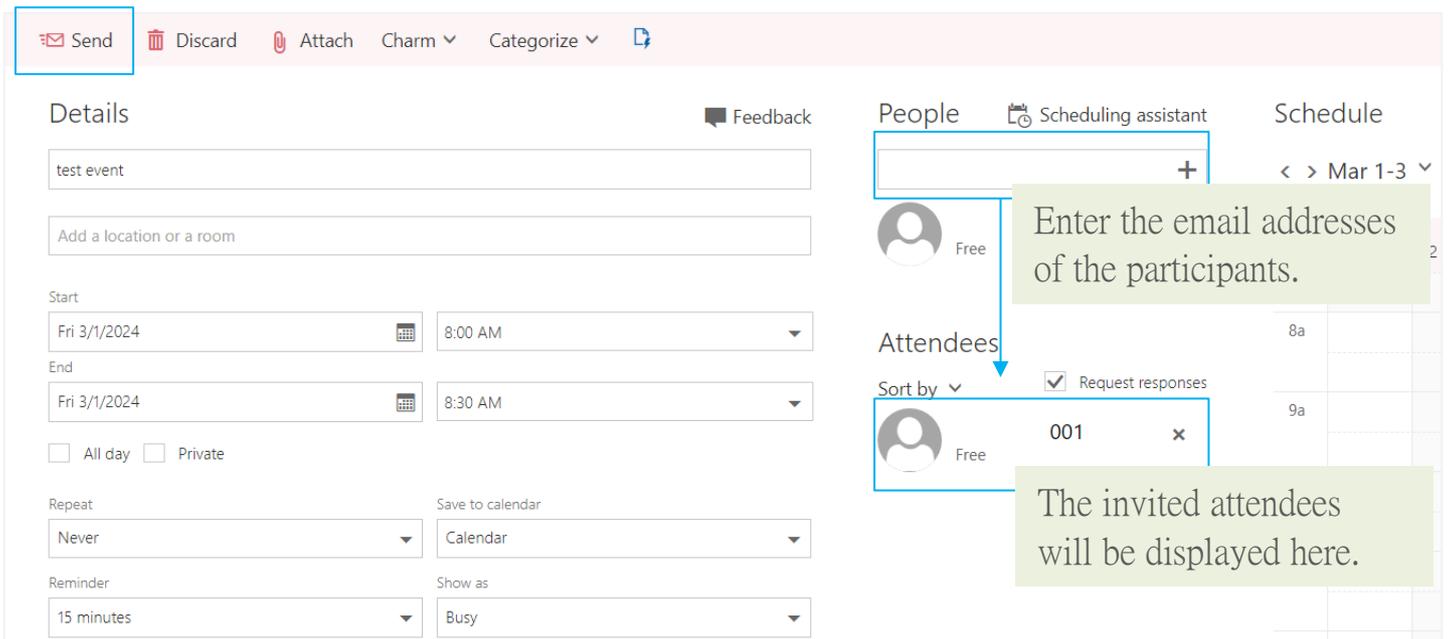


# Add event invitation

1. Click **【Add】** → **【Calendar event】** .



2. Fill in the details and enter the email addresses of the participants, then you can click **【Send】** .





3. The invited attendees will receive a notification email.

Reply all | ▾ Delete Junk | ▾ ...

test event

 002  
今天, 下午 03:14  
001 ▾

Reply all | ▾

 **When:** Fri 3/1/2024, 12:00a to Sat 3/2/2024, 12:00a  
**Where:**

✓ Accept   ? Tentative   ✗ Decline   ⌚ Propose new time