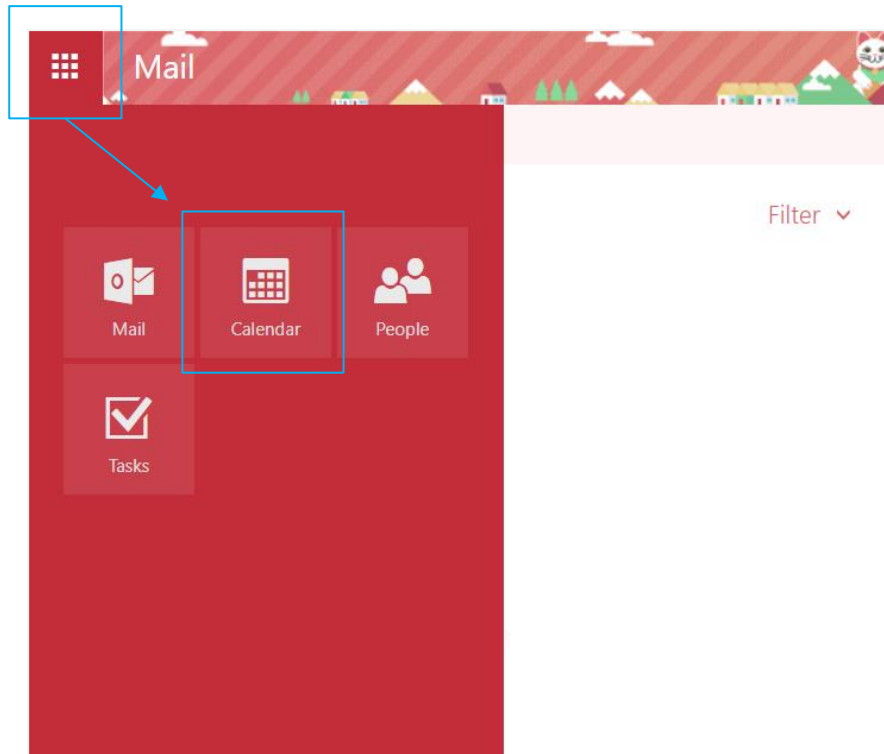
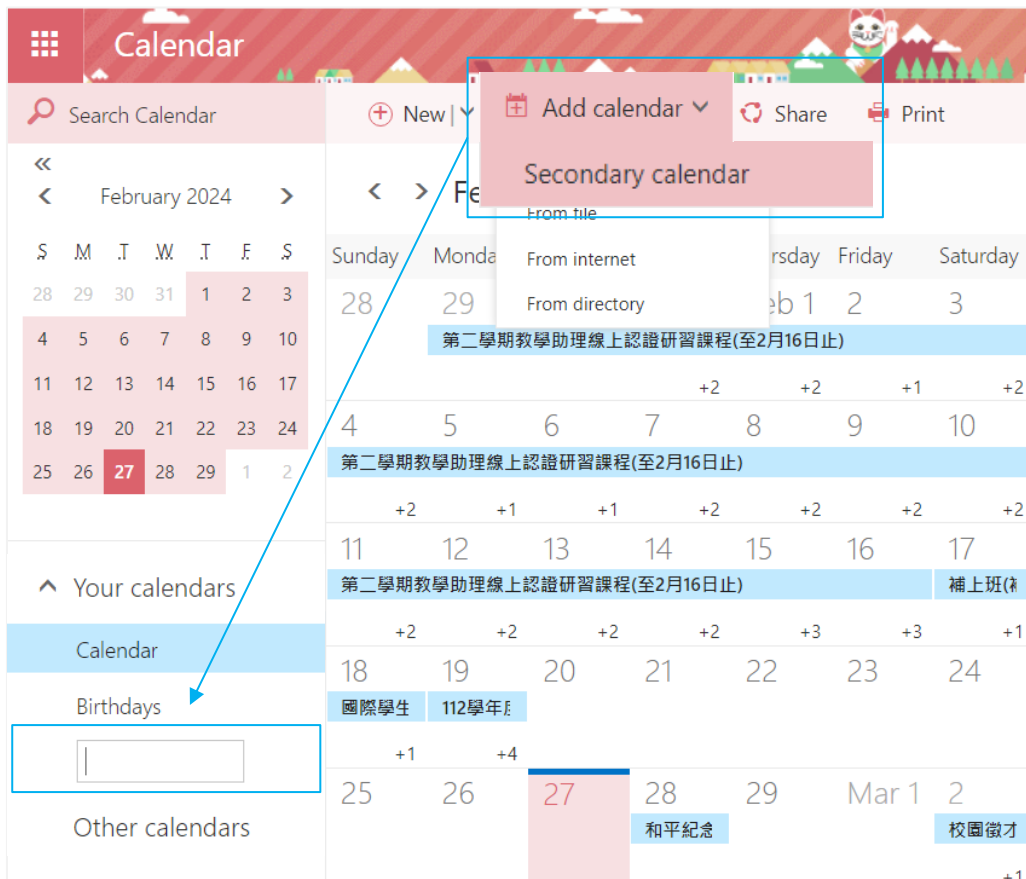


Add calendar

1. Click **【Calendar】** .



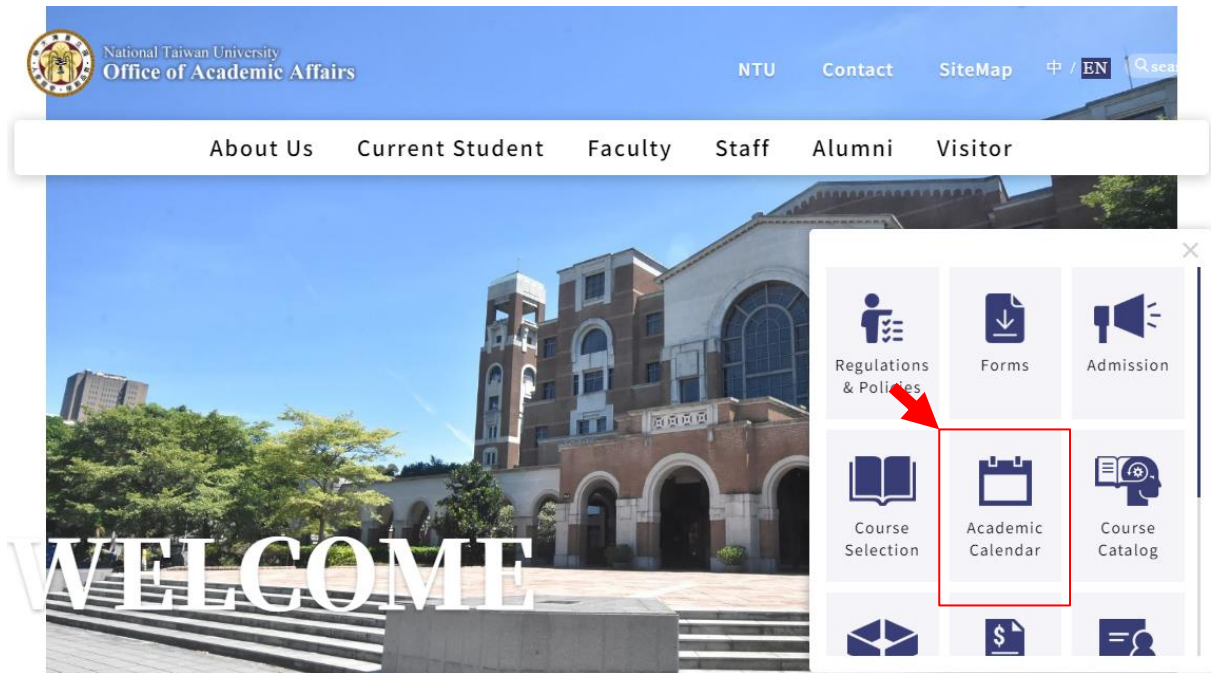
2. Click **【Add calendar】** → **【Secondary calendar】** → enter the name you want .



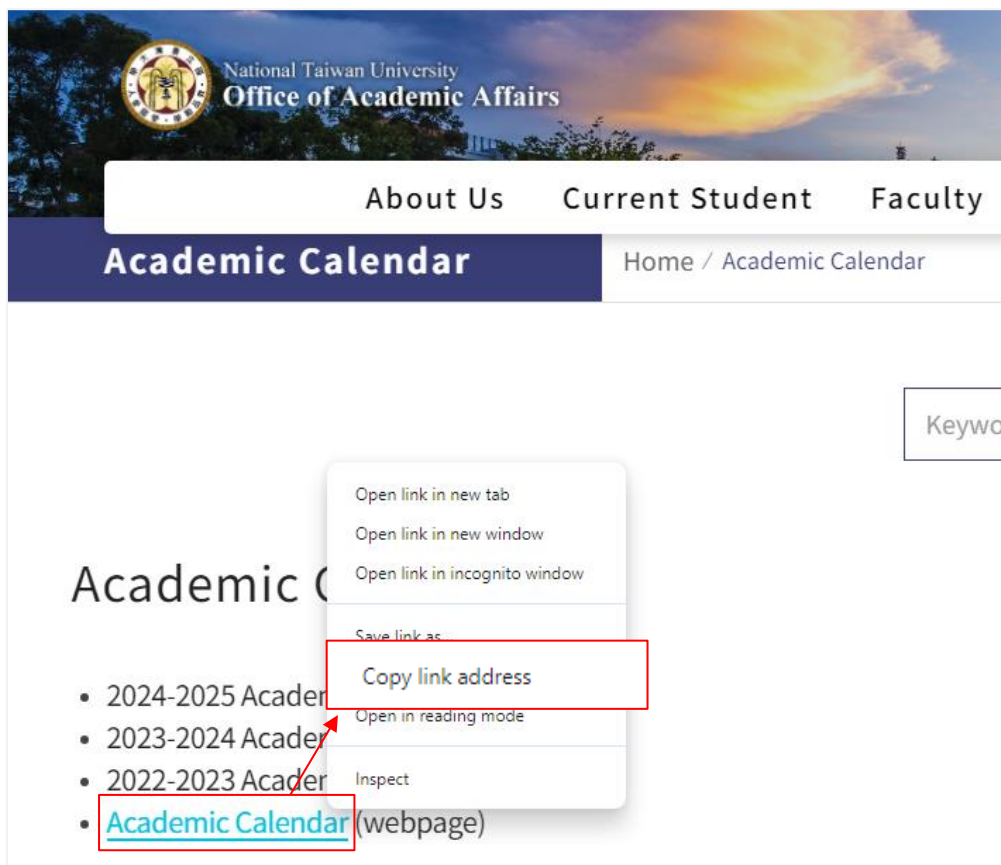
3. How to import of NTU calendar.

3-1 Please go to the **【Office of Academic Affairs】** page on the NTU website, and click **【Academic Calendar】** .

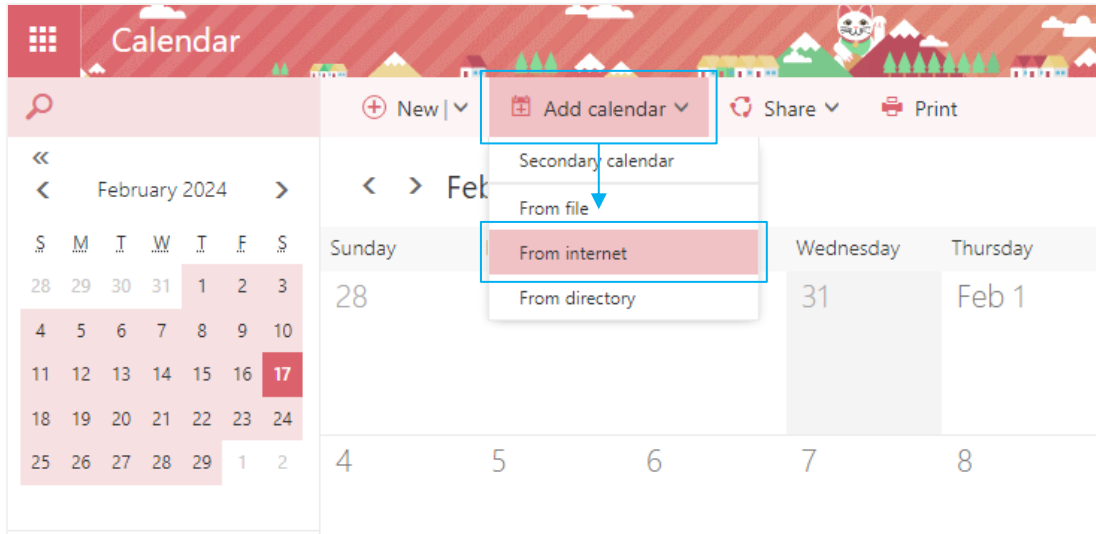
(<https://www.aca.ntu.edu.tw/w/acaEN/Index>)



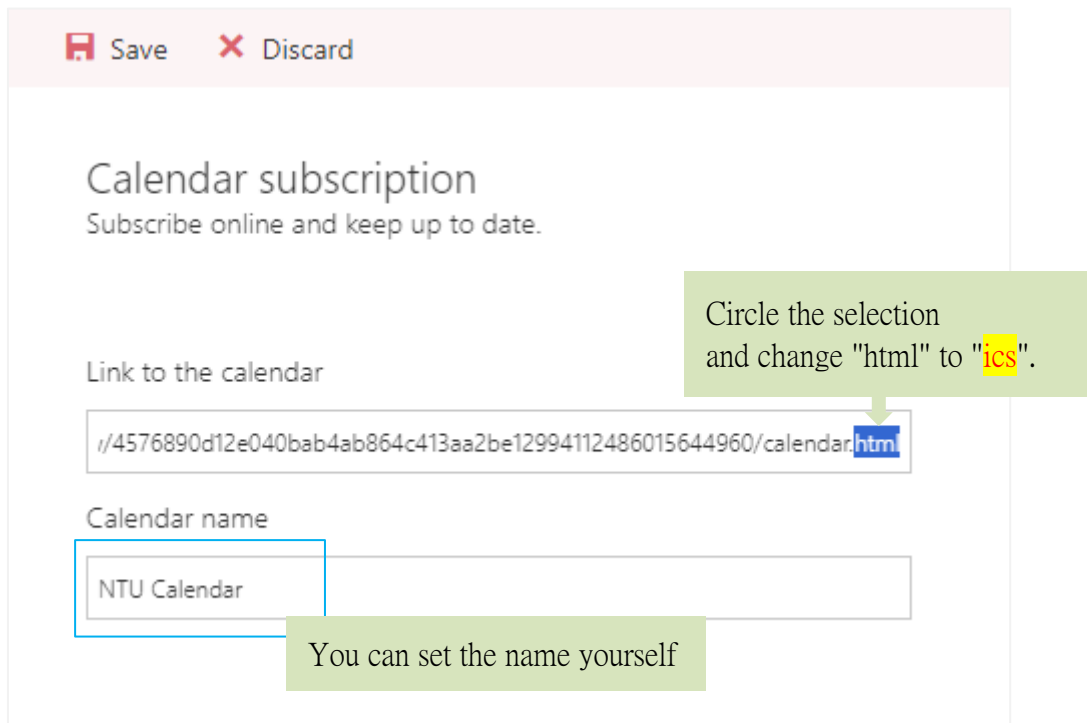
2. Right - click **【Academic Calendar】** → **【Copy link address】** .



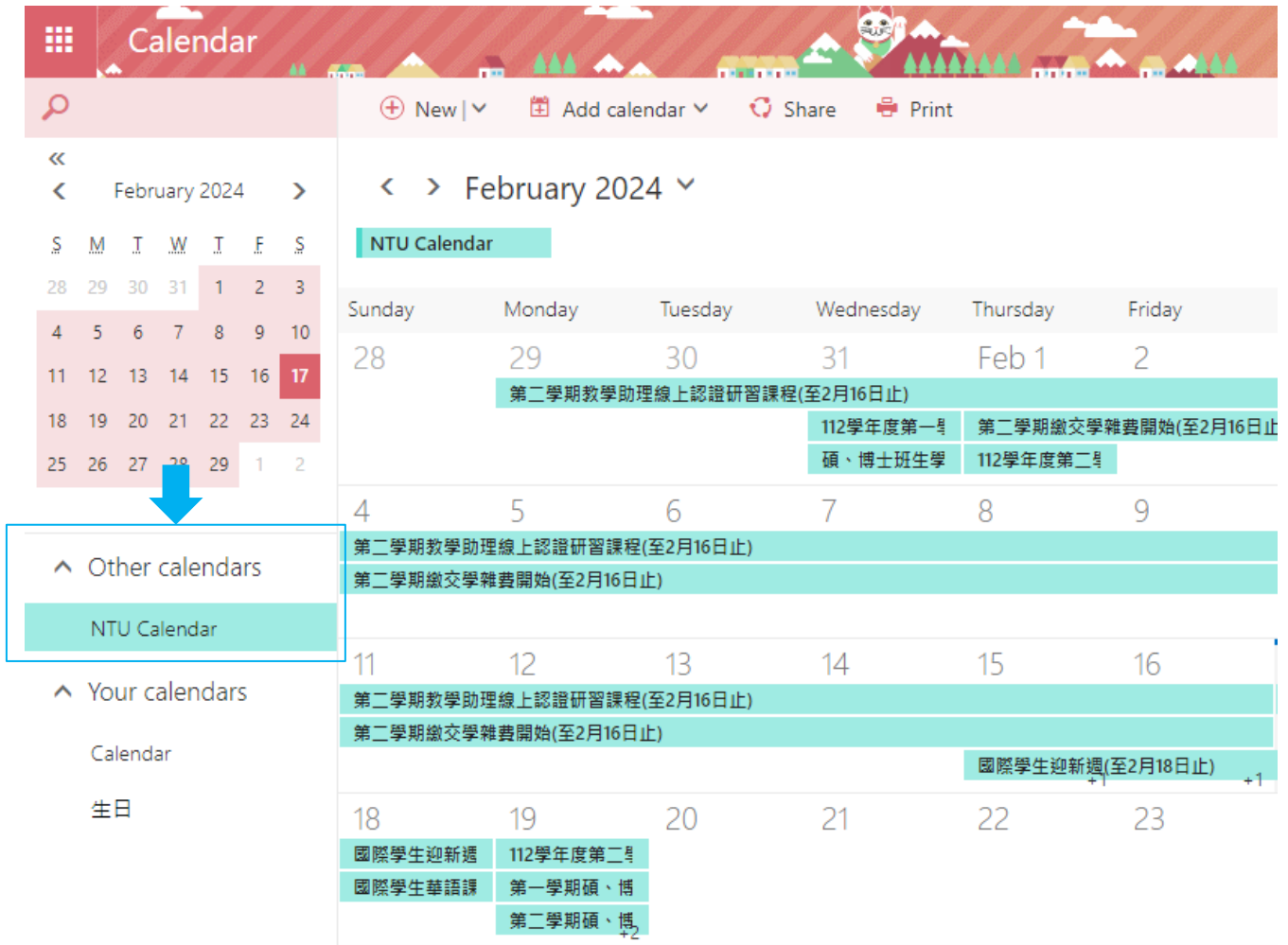
3. Click **【Add calendar】** → **【From internet】** .



4. Paste the copied link address into the **【Link to the calendar】** field ,
circle the selection and change "html" to "ics" , after setting completed
please click on **【Save】** .



5. You can see the added calendar.



The screenshot shows the Microsoft Outlook calendar interface for February 2024. On the left sidebar, under 'Other calendars', the 'NTU Calendar' is listed. A blue arrow points from this entry to the main calendar view. The main view shows the 'NTU Calendar' with various events overlaid on the monthly grid.

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday |
|---------------------------|---------------------------|----------------------|---------------------|-----------------------------------|--------|
| 28 | 29 | 30 | 31 | Feb 1 | 2 |
| | 第二學期教學助理線上認證研習課程(至2月16日止) | | 112學年度第一學 碩、博士生學 | 第二學期繳交學雜費開始(至2月16日止) 112學年度第二學 | |
| 4 | 5 | 6 | 7 | 8 | 9 |
| 第二學期教學助理線上認證研習課程(至2月16日止) | | 第二學期繳交學雜費開始(至2月16日止) | | | |
| 11 | 12 | 13 | 14 | 15 | 16 |
| 第二學期教學助理線上認證研習課程(至2月16日止) | | 第二學期繳交學雜費開始(至2月16日止) | | 國際學生迎新週(至2月18日止) +1 | |
| 18 | 19 | 20 | 21 | 22 | 23 |
| 國際學生迎新週 | | 112學年度第二學 | | | |
| 國際學生華語課 | | 第一學期碩、博 | | | |
| | 第二學期碩、博 | | | | |